



MODERN HOSPITALITY

*Wedding
Services*

OLIVIA -----Full Service Planning and Consulting

Your stress free option is Olivia! The Olivia Service package gives you the freedom of stress and the joy of relaxation. Our seamless execution will fill your event with personality and unique ideas.

Through the Olivia Package, your planner handles all the details of your event. You just deliver your ideas, likes and dislikes and we handle the rest! This package includes but is not limited to the features below.

Features include:

- Vendor Search/Referrals
- Unlimited Progress Meetings, and Communication (email, phone, fax)
- Creativity and theme development
- Budget Development and Management
- Vendor Management
- Travel and Hotel Accommodations (if applicable)
- Guest Correspondence
- Event and Onsite Management
- Celebration Party Coordination (if applicable)
- Professional Staffing
- Timeline development
- And much more!

Althea---Mid Service Planning and Consulting

The Althea Service Package is our Mid Service Package. This package is ideal for those who have started the planning process for their event but need assistance with the planning process, logistics and details.

We do some, you do some!

The Althea Service Package is your “Helping Hand” in making sure everything goes right. Your event will be the result of a wonderful team effort!

Features include:

- Vendor Search/Referrals
- Event/Onsite Management
- Unlimited Contact (phone, email, fax)
- Timeline Development
- Budget Development
- Four(4) Progress Meetings
- Contract/Detail Review

Kathleen---Day of Event Management and Consulting

The Kathleen Service is designed for those who need event day management and coordination. If your wish is order and organization for your event, this is the option for you!

The Kathleen option helps mend your day together. Making sure the functions and details of your event on paper translate into the order of the day....that is the key component with this service.

Features include:

- Progress meeting before the event
- Detailed Schedule of Event
- Day of Coordination and onsite management
- Point of Contact for Event
- Vendor Contract Review
- Director of Rehearsals
- Event day timeline, development, and management
- Unlimited Contact (email, phone, fax)

Joyce--Marriage Proposal Planning

Its time! Time to pop the big question!

How will you do it?

We can help....

We are here to be your “wing woman” when preparing this important task! We will meet with you and assist you in preparing the perfect proposal for that special person. We will handle all the details so the execution is seamless and all you have to do is worry about getting the words out, “Will you marry me?” ! We customize this service around each client and their vision. Contact us about a free consultation.

85% of women are disappointed with their marriage proposal experience

Over 90% of women say sporting events are not their idea of an ideal location for an engagement

More than 75% of women agree that the “surprise factor” is important.

The first thing everyone asks when you're engaged – “How did he/she propose?”

Everyone shares their engagement story....make yours unforgettable!

Features include (dependant on chosen package):

- Assist with choosing the special engagement ring
- Proposal site selection
- “Wing Woman” encouragement and nerve management ☺
- Meeting to discuss couples history and overall vision for proposal experience
- Vendor selections and Management
- Day of onsite management or procedure “blue print” assistants (if applicable)
- Décor and presentation development (if applicable)
- Creativity and concept development
- Unlimited Contact (email, phone, fax)
- Travel and hotel accommodations (if applicable)

Sydney--Event Services : Dinner and Party Planning

Having a party? Or maybe just an intimate dinner for friends. With our event service, we can create a celebration your friends will envy from beginning to end.

This service is the solution to a stress bachelor/bachelorette party, bridal shower, engagement party, dinner for two and much more.

Features include:

- 4 Progress meetings before the event
- Planning and Décor (décor service optional)
- Vendor Search/Referrals
- Vendor Management
- Creativity and theme development
- Unlimited Contact (email, phone, fax)
- Budget and Timeline Development
- Travel and Hotel Accommodations (if applicable)

Alexander--Event Design and Décor Services

Every detail counts...

..and our team of talented event designers will make sure that everyone of those details are beautiful. With a wealth of experience and passion for creating appealing events of any size, you are promised to be in great hands. We transform your event into a magazine worthy experience with as much or as little as you desire. Our design team will meet with you to speak about your vision, the coordinate all the décor needs from beginning to end.

Features include:

- Décor design and instillation
- Vendor Search/Referrals
- Creativity and theme development
- Unlimited Contact (email, phone, fax)

The Williams Destination Event Service

White sandy beaches, peaceful lakesides, snowy mountain tops and every place in-between....Your destination event awaits you.

This package allows you to escape your everyday and disappear in a fantasy world of any location of your choice. Combined with our Travel Concierge service, we are able to handle all your planning as well as accommodations request for the perfect destination event. Combine any of our wedding or event services along with this package to customize your experience.

Adventure, culture, beauty...the backdrop for the perfect destination wedding or event made just for you.

Features include:

- Can be combined with any wedding or event package
- Access to our RKristi Travel Concierge service
- Venue and location scouting
- Accommodations and location management
- Itinerary development (if applicable)
- Design and personalization services
- Vendor selection and management
- Unlimited Contact (email, phone, fax)

Aaliyah—A La Carte Services

This service is ideal for those who just need some extra help in the preparation process. We are able to customize this service around your needs and requests.

Features include:

- **Lady in Waiting :** Your personal assistant the day of your wedding or event who is personally interested in making sure you are taken care of.
- **Invitation stuffing and mailing service:** Leave the preparations of the invites to us.
- **Guest List Coordination:** We will handle the details of the guestlist and seating arrangements
- **DIY projects:** Let us know what is needed and consider it done

...and much more.

Pricing for each of our services are based on your overall event budget. Please discuss details with your planner.

Olivia-- Full Service Planning and Consulting

Olivia Service Package starting at \$2,500. This service accommodates budgets starting at \$9,000. For more details on pricing and customization pricing, speak with your planner for details.

Althea --Mid Service Planning and Consulting

The Althea Service Package starts at \$1,200. This service accommodates budgets starting at \$5,000. Speak with your planner for further details and pricing options.

Kathleen --Day of Event Management and Consulting

The Kathleen Service package starts at \$700 for five (5) hour day coordination, hourly charge for each additional hour of service. Speak to your planner for further details and customization.

Joyce--Marriage Proposal Planning

This service ranges in price starting at \$350. Contact your planner for further details.

Sydney--Event Services: Dinner and Party Planning

Sydney Service Package starting at \$500. This service accommodates dinner budgets starting at \$1,000 and party budgets starting at \$2,500. Speak to your planner for further details and customization.

Alexander--Event Design and Décor Services

This service ranges in price starting at \$2,000 for most events. This service accommodates budgets starting at \$5,000. Contact your design expert for a custom quote and to set up a free consultation.

The Williams Destination Event Service

This is service can be combined with any of our wedding or event services. Additional cost associated with service. Speak to your planner for further details and customization.

Aaliyah—A La Carte Services

This is ideal for those who just need an extra hand during the process of planning their event. Examples include invitation stuffing/mailling, guest list coordination, *Lady in Waiting services*, and much more. This service can be customized to the need of the client and is charged based on a hourly rate.